



# RubenSoft

[www.rubensoft.com](http://www.rubensoft.com)

Software Development for Mac & iPhone

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## **TopAgenda and TopAddress Pro Versions**

RubenSoft Software include specialized functions that meet specific needs and interfacing with other applications. In order to adapt our software to the users needs, these functions are activated only in the Pro version.

The software installed on your computer is complete, Pro functions will be hidden or visible depending on the license you have acquired.

Trial version is always a Pro version.

You can purchase a license extension at any time to activate the Pro version.

See below the list of Pro functions of TopAgenda and TopAddress.



## TopAgenda Pro Functions

### - Available and unavailable time slot

Allows to mark the background of the calendar and to guide the creation of events, manually, by templates or by automatic time slots search.

### - Events and To Dos templates

Creation in one click of a new event /To Do preset by automatic time slot search.

### - Resources for events and To Dos

Content setting of the events and the To Dos by using 12 fields and by values lists.

### - Time slots search, simple and ergonomic

Multiple criteria based on time, hours, weekdays, holidays, availability...

### - Concurrent searches on multiple calendars

### - Pro lateral bar

Shows the smart lists and the templates to use them by one click. Enables to filter the elements shown in the window according to their categories and icons.

### - Printable and exportable column totalizer

Calculates automatically the gathering of time, distances, costs... of a smart list.

### - Appointment ticket

Provides the list of the appointments on a ticket as well as convenient information. Printable.

### - Appointment remind by SMS or by email

Automatic remind by SMS or by email to people with appointment.

### - Management of missed appointments

Marking, listing and counting of missed appointments.

### - Confidential mode

Button enabling to hide/show the text of the appointments.

### - Terminology adaptable to the health professionals.

Possibility to use a terminology adapted to operators of health professionals.

### - Automatic programmable export

Automatic daily export with choice of fields, time and folders.

### - Links with FileMaker and other professional software

Creation of events/To Dos or lists, from an external software while maintaining the link between the event of TopAgenda and the card of the external software.



## TopAddress Pro Functions

### - **Calendar Panel: shows relations with TopAgenda**

Shows in TopAddress, for the current contact, the list of events, To Dos and anniversaries, as well as resources.

### - **Email Panel: shows relations with Mail and Entourage**

Shows in TopAddress, for the current contact, the list (subject and message) of emails received/sent by Mail and/or Entourage.

### - **Bulk emailing**

Integrated bulk management: send as Bcc, cadenced sendings by groups, filter duplicates, emails checking, messages templates.

### - **Emails templates**

Enables to create messages templates with merge function (include fields in the text of the email.)

### - **Multiple comment fields and multiple picture fields**

Organization of contact cards with multiple comment fields or pictures.

### - **Organization of the cards in tabs**

The fields of the card can be divided in tabs, each field can have style and color, each tab can have its comment field as well as personalized permissions.

### - **Printable and exportable column totalizer**

Calculates automatically the gathering of the columns value of a smart list.

### - **Alarms**

Enables to create automatically an alarm based on a date field of the contact cards.

### - **Automatic programmable export**

Automatic daily export with choice of fields, time and folders.

### - **Links with FileMaker and other professional software**

Link between the contact cards of TopAddress and the cards of an external software. Synchronization between the cards of a data base (for example FileMaker) and TopAddress cards.